



Westward Industries

WESTPDI030519

GO-4 Pre-Delivery Inspection Form - Review receipt with driver present
Complete the PDI and remit this form within 7 days of receipt of vehicle.

Vehicle Identification Number

Dealer Code (Office Use)

Vehicle Identification Number input boxes

Dealer Code input boxes

Complete the PDI and remit this form within 7 days of receipt of vehicle.

Failure to sign off any damages immediately and submit within 7 days will void any carrier disputes.

Receiving Instructions:

- Vehicle examined for shipping damage immediately upon delivery with driver present.
If dents/scratches/damages are found they should be noted on the shipping bill with the driver signature as witness
Check for all special options requested
Check the trunk for all exterior door handles, manuals, and mirrors to insure they shipped
Remove vehicle wrapping, check for damages, replace wrapping for further transport. Vehicle should deliver in spotless condition.
Adjust tires to pressures specified on the Certification Tire Pressure Label. Record Results below.

Date and Name input fields

Outside Temperature: [] °F/°C Tire PSI: F [] LR [] RR []

Engine Compartment:

Exterior:

Final Inspection & Preparation :

- Check battery open circuit voltage. Recharge if at or below 12.45 volts
Check Fluids & fill as required
Engine Oil [] Brake Fluid []
Windshield washer fluid []
Automatic transmission fluid level []
Engine coolant level []
Radiator fan operating at running temp.
Hoses, lines, cables and wire attachments are free of kinks and clear of any moving/hot parts. Check for any safety issues.
Hoses, clamps, pipes, fittings, seals, and gaskets for seepage and proper connection. Check for fuel odors.

- Install exterior door handles
Install nerf bars (see back side).
Install side mirrors. Hand tighten.
Install optional equipment ordered
Torque all 12 wheel lug nuts to 70 ft lbs

- Remove protective covers from seat and floor
Check that all key locks work
Wash vehicle (as needed) and perform detailed cleanup of interior and exterior
Before delivery check again for dents or scratches and report if found
Check for Dash and Emissions decals, report if missing.
Insure proper tire pressure and that the battery is charged
Owners manual/warranty card/and all paperwork ready to be delivered

Road Test:

- Check engine start in park and neutral
Check operation of heater, air conditioner (if installed), ventilation system, radio (if installed)
Check function of brakes, parking brake and brake lights
Check overall drivability and performance of vehicle during 0.5-1 mile road test
Check automatic transmission performance
Check for alternator belt noise; tighten if necessary
Check exhaust system for leaks
Check Steering wheel is fastened & centered and check steering for any vibrations or misalignments. Alignment can only be checked on very flat ground.
Check for excessive cabin noise/vibration/rattles/shakes
Check LTA for proper function on road test, drive 10mph and make sudden fast 1/4 turns. adjust if necessary. 2019 model will be integrated.
Check Trunk Lid operation, adjust latch if needed

Underbody:

- Visually inspect underbody, check all fluid systems for leaks . Safety issues.
Brake/fuel lines secured in clips. No leaks

Interior:

- Seat: check installation, operation and condition
Seatbelts: check installation, operation and condition
Display, check all gauges function. Check interior and exterior lighting
Check steering column adjustment and lock
Check operation of horn, windshield wiper/washer, all lights, signals operation, hazard flasher and instruments
Check Door and Window operation. Adjust if necessary, call WWI for support if needed. If further carriers involved, please advise not to strap or push on doors. Please add Notes if changes made.

Notes or Comments:

- Were any problems found, was anything modified? List items below:

Notes or Comments input area

I certify that this Pre-Delivery Inspection has been completed in full by on this date:

Authorized Tech Print Name input field

Authorized Tech Print Name

Authorized Tech Signature input field

Authorized Tech Signature

Date input field (M M D D Y Y)

Date