Westward Industries

GO-4 Customer Delivery Inspection Form

Please remit one copy to Westward & Dealer when complete

(Use chris@wwi-go4.com for Westward)

Vehicle Identification Number

Date	Name

Receiving Instructions:

- ☐ Vehicle examined for shipping damage ***immediately*** upon delivery with driver present. **Date Received:**
- ☐ Remove vehicle wrapping if any.
- ☐ If major dents/scratches/damages are found they should be noted on the shipping bill with the driver signature as witness
- ☐ Check for all special options requested
- ☐ Check trunk for owners manual
- ☐ Adjust tires to pressures specified on the Certification Tire Pressure Label. Record Results below.

Outside Temperature: ____ °F/°C **Tire PSI:** F ____ LR ____ RR ____

Engine Compartment:

- ☐ Check Fluids & fill as required
  - Engine Oil ☐ Brake Fluid ☐
  - Windshield washer fluid ☐
  - Automatic transmission fluid level ☐
  - Engine coolant level ☐
- ☐ Hoses, lines, cables and wire attachments are free of kinks and clear of any moving/ hot parts. Check for any safety issues.
- ☐ Hoses, clamps, pipes, fittings, seals, and gaskets for seepage and proper connection. Check for fuel odors.

Underbody:

- ☐ Check under the vehicle for any visual leaks . Touch brake caliper fittings for brake fluid
- ☐ Brake/fuel lines secured. No leaks
- ☐ Quick visual under the front hood for any issues

Exterior:

- ☐ Water Test: Spray hose over rear trunk lid: **Note: keep hose above trunk level to mimic rain from above**
- ☐ Check side mirrors are installed.
- ☐ Review optional equipment is installed
- ☐ Torque all 12 wheel lug nuts to 70 ft lbs
- ☐ Check Trunk Lid operation.
- ☐ Check that all key locks work
- ☐ Insure proper tire pressure and that the battery is charged
- ☐ Owners manual in trunk
- ☐ Check all exterior lighting

Interior:

- ☐ Seat: check installation, operation and condition
- ☐ Seatbelts: check installation, operation and condition
- ☐ Display, check all gauges function. Check interior and exterior lighting
- ☐ Check steering column adjustment and lock. And steering wheel is fastened.
- ☐ Check operation of horn, windshield wiper/washer, console light, signals operation, hazard flasher, instruments, ROT WORK, 12 volt.
- ☐ Check Door and Window operation. Make sure door latches front and back, and window latches front and back. If any problems please make notes.
- ☐ Check rear window operation * New windows will be firm to open *

Road Test:

- ☐ Check engine start in park and neutral
- ☐ Check operation of heater
- ☐ Check function of brakes
- ☐ Check overall driveability
- ☐ Check automatic transmission performance/shifting
- ☐ Check parking brake on ramp : **Note brakes should be warm before testing**
- ☐ Check LTA : for proper function on roof road test, drive 10mph and make sudden fast 1/4 turns until audible alarm is heard on both sides. Be prudent for any traffic.

Comments or Repairs needed:

Delivery Inspection has been completed in full by on this date:

Authorized Tech Print Name	Authorized Tech Signature	Date (M M D D Y Y)